

# **Broadband Experience:** **Library accessible Broadband**



**Southeast Steuben County Library**  
**300 Nasser Civic Center Plaza; Suite 101**  
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**ssclibrary.org**

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FOR IMMEDIATE RELEASE

**BE: LAB SCHEDULE FOR THE SUMMER IS SET**

BE: Lab will continue to offer classes, one-on-one help with technology questions and job-search assistance through the summer.

The BE: Lab staff is available during library hours Monday through Saturday to help patrons with their computer, Ereader or tablet questions. The staff also helps with job searches and resume writing. Those who wish to use this service are encouraged to call in advance for an appointment. However, walk-ins are welcome when staff is available.

Our BE: Lab staff is Project Manager Jennifer Gaylor and Trainer Marshall Hyde. Make an appointment for a one-on-one session by calling (607) 684-0361 or by emailing [belab@stls.org](mailto:belab@stls.org).

Sign up for the classes listed below is required by calling, (607) 684-0361 or by emailing, [belab@stls.org](mailto:belab@stls.org). For classes that require some prior knowledge of the software to be used, we encourage those without that experience to make an appointment for a one-on-one session. Also, we invite participants to bring their own laptops if those laptops have the newest software. Otherwise, we will have laptops available for use.

Classes offered by BE:Lab this summer are as follows:

Every other Tuesday (except July 3) Pinterest: Dream and Create will be held from 5:30-7 p.m. The class is currently held every other Tuesday from 4:30-5:30 p.m. **The new time begins July 17.** During each session participants will make a craft and a delicious, simple recipe found on the Pinterest Website. If you don't have a Pinterest account, laptops will be available if you wish to create an account during class.

July 12 from 2-4 p.m. Editing Photos on your PC | Learn to use free software to edit your digital photos. Bring an SD card, flash drive or CD with the photos you want to work with. You should be familiar with how to download and manage photos on your computer.

July 19 from 2-4 p.m. Excel II Project: Picnic Planning with Excel 2010 | Organize your favorite picnic recipes using Microsoft Excel 2010. Participants should have some experience with the Excel program.

July 26 from 2-4 p.m. Editing Photos on Your Mac | Learn to use free software to edit your digital photos on a Mac. Bring an SD card, flash drive or CD with the photos you want to work with. You should be familiar with how to download and manage photos on your computer.

August 9 from 2-4 p.m. Photoshop Fundamentals | Learn basic photo editing using Adobe Photoshop, which is available for PCs and Macs. This class will be taught on Macs. Bring an SD card, flash drive or CD with the photos you want to work with. You should be familiar with how to download and manage photos on your computer.

August 16 from 2-4 p.m. PowerPoint II Project: Reinventing the Family Slide Show | Learn to create an attractive family slide show using your digital images and Microsoft PowerPoint software. Bring an SD card, flash drive or CD with the photos you want to work with. You should be familiar with the PowerPoint program.

August 23 from 2-4 p.m. Turn Your Slides in Digital Photos | Make use of those old by scanning them and making digital images. Bring in a few slides or photos to scan and a flash drive or CD to save your scanned photos.

August 30 from 2-4 p.m. Turn Your Paper Photos in Digital Memories | Save your old photos from fading away by scanning them and making digital images. Bring in a few photos to scan and a flash drive or CD to save your scanned photos.

September 13 from 2-4 p.m. Photographs and Computers | This class teaches the basics of photo management on a computer. Learn to move your digital images from your camera to your computer. From there learn to find those photos on your computer and organize them as you wish. Bring your laptop, camera and connecting cable if you have these items. Otherwise, bring an SD card, flash drive or CD with photos you want to work with.

September 27 from 2-4 p.m. Microsoft Office 2010 Overview | Learn about the newest features in the latest version of Microsoft Office.

Reinvestment Act (ARRA) Broadband Technology Opportunities Program (BTOP).  
The library is handicapped accessible. If you require special accommodations, please call us in  
advance: (607) 936-3713.